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|  | |  | |  | |
| **COLLABORATIVE RESEARCH GRANTS**  **FORMAT FOR PREPARATION OF CONCEPT NOTES** | | | | | |
| ***SECTION 1: RESEARCH CALL PARTICULARS*** | | | | | |
|  | **KCSAP CGS CRGS-AD 2019 (Thematic Area and Research Focus Number/Name).** | | **e.g. *KCSAP CGS/CRGs-AD 2019/CSLA/02:* CLIMATE SMART LIVESTOCK & AQUACULTURE** | | |
|  | **KCSAP CGS CRGS-AD 2019 (Value Chain/Research Focus Area Number/Name).** | | **e.g. *KCSAP CGS/CRGs-AD 2019/CSLA/02-2/* RED MEATS** | | |
|  | | | | | |
| ***SECTION 2: LEAD INSTITUTION PARTICULARS*** | | | | | |
|  | **LEAD INSTITUTION:** | |  | | |
|  | **Principle Investigator:** | |  | | |
|  | **Mailing Address:** | |  | | |
|  | **Telephone Number:** | |  | | |
|  | **E-Mail Address:** | |  | | |
|  | | | | | |
| ***SECTION 3: COLLABORATING INSTITUTIONS PARTICULARS*** | | | | | |
|  | **1. Collaborator (s) - NARS** | | *(Name of collaborator, institution & mailing*  *details)* | | |
|  | **2. Collaborator (s) - CGIAR** | | “ | | |
|  | **3. Collaborator (s) – Agro-Industry** | | “ | | |
|  | **4. Collaborator (s) –Farmer / Producer Organization** | | “ | | |
|  | | | | | |
| ***SECTION 4: PROJECT PARTICULARS*** | | | | | |
| **13.0** | **PROJECT TITLE:** | | *(Proposed title should be appropriate, concise*  *and accurate; and, clearly describe the scope of the work (Maximum – 17 Words).* | | |
|  | **Thematic Area** | |  | | |
|  | **Value Chain/Research Focus Area** | |  | | |
|  | **Location (Area):** | |  | | |
|  | **Duration in Years:** | |  | | |
|  | Total Cost of the Project (KES): | |  | | |
|  | Date of Submission: | |  | | |
|  | Name/Designation of Authorised Signatory Approving Submission of CN: | |  | | |
|  | | | | | |
| ***SECTION 5: FOR OFFICIAL USE ONLY*** | | | | | |
|  | **Concept Note File Number:** | |  | | |
|  | **Date of Dispatch of Hard Copy:** | |  | | |
|  | **Date of Dispatch of E-Copy:** | |  | | |
|  | **Date of Receipt of Hard Copy** | |  | | |
|  | | | | | |
| *SECTION 6: PROJECT NARRATIVE* | | | | | |
|  | **Background** | | (Maximum – One Page) | | |
|  | **Problem Statement and Justification** | | (Maximum 200 words) | | |
|  | **Collaboration And Partnerships** | | (Maximum 100 words) | | |
|  | **Goal and Objectives** | | (Maximum 100 words) | | |
|  | **Expected Outputs and Outcome** | | (Maximum 150 words) | | |
|  | **Beneficiaries of the Outputs/Outcomes** | | (Maximum 150 words) | | |
|  | **Research Plan and Methodology** | | (Maximum 500 words) | | |
|  | **Major Assumptions and Risks** | | (Maximum 100 words) | | |
|  | **Logical Framework** | | (in form of a table of words) | | |
|  | **ACTIVITY BASED BUDGET**  **(Realistic and based on guidelines for the activity based budgeting)** | | **COST** | | |
|  | **ITEM** | | **PER UNIT**  **(KES)** | | **TOTAL**  **(KES)** |