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| **COLLABORATIVE RESEARCH GRANTS** **FORMAT FOR PREPARATION OF CONCEPT NOTES** |
| ***SECTION 1: RESEARCH CALL PARTICULARS*** |
|  | **KCSAP CGS CRGS-AD 2019 (Thematic Area and Research Focus Number/Name).** | **e.g. *KCSAP CGS/CRGs-AD 2019/CSLA/02:* CLIMATE SMART LIVESTOCK & AQUACULTURE**  |
|  | **KCSAP CGS CRGS-AD 2019 (Value Chain/Research Focus Area Number/Name).** | **e.g. *KCSAP CGS/CRGs-AD 2019/CSLA/02-2/* RED MEATS** |
|  |
| ***SECTION 2: LEAD INSTITUTION PARTICULARS*** |
|  | **LEAD INSTITUTION:** |  |
|  | **Principle Investigator:** |  |
|  | **Mailing Address:** |  |
|  | **Telephone Number:** |  |
|  | **E-Mail Address:** |  |
|  |
| ***SECTION 3: COLLABORATING INSTITUTIONS PARTICULARS*** |
|  | **1. Collaborator (s) - NARS** | *(Name of collaborator, institution & mailing**details)* |
|  | **2. Collaborator (s) - CGIAR** | “ |
|  | **3. Collaborator (s) – Agro-Industry** | “ |
|  | **4. Collaborator (s) –Farmer / Producer Organization** | “ |
|  |
| ***SECTION 4: PROJECT PARTICULARS*** |
| **13.0** | **PROJECT TITLE:** | *(Proposed title should be appropriate, concise**and accurate; and, clearly describe the scope of the work (Maximum – 17 Words).* |
|  | **Thematic Area** |  |
|  | **Value Chain/Research Focus Area** |  |
|  | **Location (Area):** |  |
|  | **Duration in Years:** |  |
| 1.
 | Total Cost of the Project (KES):  |  |
| 1.
 | Date of Submission:  |  |
|  | Name/Designation of Authorised Signatory Approving Submission of CN:  |  |
|  |
| ***SECTION 5: FOR OFFICIAL USE ONLY*** |
|  | **Concept Note File Number:** |  |
|  | **Date of Dispatch of Hard Copy:** |  |
|  | **Date of Dispatch of E-Copy:** |  |
|  | **Date of Receipt of Hard Copy** |  |
|  |
| *SECTION 6: PROJECT NARRATIVE*  |
|  | **Background** | (Maximum – One Page) |
|  | **Problem Statement and Justification** | (Maximum 200 words) |
|  | **Collaboration And Partnerships** | (Maximum 100 words) |
|  | **Goal and Objectives** | (Maximum 100 words) |
|  | **Expected Outputs and Outcome** | (Maximum 150 words) |
|  | **Beneficiaries of the Outputs/Outcomes** | (Maximum 150 words) |
|  | **Research Plan and Methodology** | (Maximum 500 words) |
|  | **Major Assumptions and Risks** | (Maximum 100 words) |
|  | **Logical Framework** | (in form of a table of words) |
|  | **ACTIVITY BASED BUDGET****(Realistic and based on guidelines for the activity based budgeting)** | **COST** |
|  | **ITEM** | **PER UNIT****(KES)** | **TOTAL****(KES)** |